

CP-P02-F07 REV.00



## CITY PILING & CONSTRUCTION SDN BHD

No.38A & 38B, Jalan Bunga Tanjung 9, Taman Muda, 56100, Kuala Lumpur.

Tel : 03 - 4296 8437 Fax : 03-4296 7437

Email : citypcsbhr@gmail.com

### JOB APPLICATION FORM

(BORANG PERMOHONAN KERJA)

Name:  
(Nama)

IC No :  
(No Pengenalan)

Position:  
(Jawatan)

Date of Application:  
(Tarikh Permohonan)

Date of Commencement:  
(Tarikh Mula Kerja)

I/C Copy	Driving License	CIDB	Induction Course	Photo		

# JOB APPLICATION FORM

## (BORANG PERMOHONAN KERJA)



Photo

### PERSONAL PARTICULAR (MAKLUMAT PERIBADI)

FULL NAME:  
(NAMA PENUH)

IN CHINESE :  
(BAHASA CINA)

ADDRESS :  
(ALAMAT)

---



---



---

MOBILE NO (H/P)  
(NO TELEFON BIMBIT)

: \_\_\_\_\_

(Home)  
(RUMAH)

: \_\_\_\_\_

NRIC NO (NEW)  
(NO IC BARU)

: \_\_\_\_\_

(OLD)  
(LAMA)

: \_\_\_\_\_

DATE OF BIRTH  
(TARIKH LAHIR)

: \_\_\_\_\_

AGE  
(UMUR):

: \_\_\_\_\_

PLACE OF BIRTH  
(TEMPAT LAHIR)

: \_\_\_\_\_

SEX  
(JANTINA)

: \_\_\_\_\_

NATIONALITY  
(WARGANEGARA)

: \_\_\_\_\_

RACE  
(BANGSA)

: \_\_\_\_\_

MARITAL STATUS  
(TARAF PERKAHWINAN)

: SINGLE / MARRIED

RELIGION  
(AGAMA)

: \_\_\_\_\_

INCOME TAX NO  
(No Cukai Pendapatan)

: \_\_\_\_\_

EPF NO  
(KWSP NO)

: \_\_\_\_\_

BANK ACC. NO  
(NO AKAUN BANK)

: \_\_\_\_\_

SOCSSO NO  
(SOCSSO NO)

: \_\_\_\_\_

### PARTICULAR OF IMMEDIATE FAMILY : WIFE/HUSBAND/PARENT/BROTHER/SISTER & CHILDREN

(Butiran Maklumat Keluarga: Suami/Isteri/ IbuBapa/ Adik-Beradik/Anak)

NAME (Nama)	RELATIONSHIP (Hubungan)	AGE (Umur)	OCCUPATION (Pekerjaan)	EMPLOYER/SCHOOL (Majikan/ Sekolah)

**EDUCATION ATTAINMENT (Pencapaian Akademik)**

SCHOOL/COLLEGE/UNIVERSITY/ PROFESIONAL/INSTITUTION (Sekolah/ Kolej / Universiti/ Institusi/ Profesional)	YEAR (Tahun)	HIGHEST STANDARD PASSED/ CERTIFICATED/DIPLOMA/ DEGREE OBTAINED. (Kelulusan Tertinggi/ Sijil/ Diploma/ Ijazah)

**CAREER HISTORY (Sejarah Kerjaya)**

NAME & ADDRESS OF EMPLOYER (Nama & Alamat Syarikat)	YEAR (Tahun)	POSITION (Jawatan)	SALARY (Gaji)	REASON FOR LEAVING (Sebab Berhenti)

**FAMILY MEMBER TO BE CONTACTED IN CASE OF EMERGENCY**

(Maklumat Ahli Keluarga Sekiranya Berlaku Kecemasan):

NAME :  
(Nama)

\_\_\_\_\_

ADDRESS :  
(Alamat)

\_\_\_\_\_

\_\_\_\_\_

MOBILE NO (H/P) :

(No Telefon Bimbit)

:

(Home) :

(Rumah)

:

\_\_\_\_\_

**JOB RELATED GOALS (Matlamat Berkenaan Kerjaya)**

What are your career objective? (Apakah Objektif Kerjaya Anda?)

\_\_\_\_\_

\_\_\_\_\_

Do you possess any additional skill? If yes, please describe (e.g PC knowledge, etc)

Adakah Anda Mempunyai Kemahiran Lain? Jika Ada, Sila Nyatakan (Kemahiran Komputer Dan Sebagainya)

\_\_\_\_\_

\_\_\_\_\_

**OTHER INFORMATION (Maklumat Lain)**

a) Physical Data (Data Fizikal)

Height (Tinggi) :

:

\_\_\_\_\_

Weight (Berat) :

:

\_\_\_\_\_

## b) Proficiency in Languages and Dialects (Penguasaan Dalam Bahasa Dan Dialek)

Spoken (Bercakap)	Written (Penulisan)
1.	
2.	
3.	
4.	

List of any serious illness, operation or accident you may have had, with the approximate dates?

(Senaraikan apa-apa penyakit serius, pembedahan atau kemalangan yang pernah anda alami, dan sertakan tarikh tersebut?)

## c) Personal Reference (Please indicate name, company, occupation &amp; tel.no)

Rujukan Personal (Sila nyatakan nama, syarikat, pekerjaan & no.tel)

1

2.

**If you were awarded this job (Jika anda ditawarkan untuk berkerja dengan kami):**

a) When can you start?(Bila anda boleh bermula): \_\_\_\_\_

b) Expected salary (Gaji yang dimohon): \_\_\_\_\_ Present salary (gaji semasa): \_\_\_\_\_

**DECLARATION:**

I hereby declare that every statement given by me in this form is true and correct and is done voluntarily. I have not wilfully suppressed any material fact. I authorised the Management to submit the said information to any person or organisation for the purpose of any investigation which the management may desire to make with reference thereto. I agree to indemnify the Management from all liabilities, demand ,claims, suits, proceedings, cost and expenses of any nature in connection with the foregoing.

I also agree that if any false declaration is made by me, My contract of service may be terminated forthwith without notice.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Note :**

This form is not proof of your employment. Your terms of employment with the Company will be as set out in the formal Letter of Appointment which will be issued within 45 days from the date of you commencement of duties. In the absence of the formal Letter, You shall be considered as a casual worker and you services can be terminated by giving one (1) day's notice.